



STUDENT AND PARENT HANDBOOK

2019-2020



ATLANTIS ACADEMY
9600 SW 107 Ave, Miami, Florida 33176

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ATLANTIS ACADEMY - MIAMI 2019 - 2020 SCHOOL CALENDAR

JULY 2019				
MON	TUES	WED	THUR	FRI
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST 2019				
MON	TUES	WED	THUR	FRI
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 2019				
MON	TUES	WED	THUR	FRI
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
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30				

OCTOBER 2019				
MON	TUES	WED	THUR	FRI
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NOVEMBER 2019				
MON	TUES	WED	THUR	FRI
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DECEMBER 2019				
MON	TUES	WED	THUR	FRI
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16	17	18	19	20
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30	31			

JANUARY 2020				
MON	TUES	WED	THUR	FRI
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FEBRUARY 2020				
MON	TUES	WED	THUR	FRI
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
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MARCH 2020				
MON	TUES	WED	THUR	FRI
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9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

APRIL 2020				
MON	TUES	WED	THUR	FRI
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13	14	15	16	17
20	21	22	23	24
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MAY 2020				
MON	TUES	WED	THUR	FRI
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18	19	20	21	22
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JUNE 2020				
MON	TUES	WED	THUR	FRI
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15	16	17	18	19
22	23	24	25	26
29	30			

 TEACHER PLANNING DAY - STUDENTS DO NOT REPORT  LEGAL HOLIDAY - STUDENTS DO NOT REPORT  STUDENT TESTING  BEGINNING / ENDING OF GRADING PERIOD  RECESS DAY	DAYS IN GRADING PERIOD 1 st 46 2 nd 44 3 rd 42 4 th 46 <hr style="width: 50px; margin: 0 auto;"/> Students 177 Faculty 194
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Dear Atlantis Academy Families,

This *Student-Parent Handbook* provides an opportunity for families to work closely with their children in contributing to a safe and orderly environment in our school.

Based on our school's disciplinary policy and supported by administrative rules and procedures, this *Handbook* encourages all students to develop good character and values while they respect the rights of others.

Parents, I encourage you to take the time to review this important document with your children to help reinforce the purpose of school and why education is vital to their future.

We hope that this school year is a positive one for your student. We will work hard to assist with academic achievement and motivation as well as the development of an appreciation and enjoyment of learning.

Please encourage your student to take advantage of the opportunities available at our school. Remember that the best way for a student to enjoy school is to become involved.

Best wishes to all for a wonderful and rewarding school year!

Respectfully,

Marlene Hernandez

Marlene Hernandez
Director

Handbook Purpose

The purpose of this Handbook is to provide a guide to assist students and their parents in understanding Atlantis Academies' goals, requirements, and procedures. We aim to conduct the school's business and learning environments with minimum distraction and maximum effort. Therefore, it is important that all students and parents become familiar with the contents of this Handbook. Time spent in school becomes most productive when parents and students understand and observe the school requirements. It becomes most effective with the cooperation and support of students and parents.

By enrolling your child in Atlantis Academy, you have agreed to abide by the policies, which are established by the school and outlined in this Handbook. The school administration reserves the right to modify, amend, delete, or add to this Handbook as it deems necessary at its sole discretion, at any time.

About Atlantis Academy



Atlantis Academies were established in 1976 for students who had learning difficulties and were struggling in their school environment. Today, Atlantis Academies provide instruction for school-age students with autism, emotional/behavioral disabilities, intellectual disabilities, and other learning disabilities that require academic, behavioral, social, and emotional support. Atlantis Academies use evidence-based practices in curriculum, instruction, and positive behavior supports to facilitate success for students in their educational setting. Using ongoing assessment, academic and behavior data are collected, assessed and evaluated to monitor student progress. The focus is to use this data to move students toward increased levels of independence. Our model focuses on utilizing evidence-based teaching strategies to establish an optimal learning environment for all students.

We believe and expect that every student can learn and be successful with the appropriate supports. Setting the right environment to create a foundation for positive behavior and learning is critical. Our teachers adjust instruction, based on assessment and ongoing progress monitoring, to meet the academic, social, emotional, and behavioral needs of each student.

Mission

The mission of Atlantis Academy is to provide a safe and nurturing environment to enhance our students' academic, social and emotional growth and to foster a sense of self-worth and self-confidence.

Accreditation

Atlantis Academy is accredited by the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), a division of AdvancED. AdvancED is the global leader in providing continuous improvement and accreditation services to over 32,000 institutions serving 20 million students worldwide. Atlantis Academy Miami is also accredited by the Florida Council for Independent Schools, one of the largest accrediting organizations of independent schools in the United States today.

Admissions

Applications for enrollment are accepted year-round. Prospective students are required to serve a shadow or visitation day. This is a minimum of one day but may be extended if further observation is needed. Applications are accepted without regard to race, gender, disability, creed, ethnic, or national origin. Academic screening will be used to determine the most appropriate classroom setting. These placement tests will not contribute to a student's grade but will assist the classroom teachers in establishing baseline and present levels of academic or functional performance.

Re-enrollments for the next school year are accepted beginning in February with priority given to existing students. When capacity is reached, a wait list will be established.

Prior to attending school, each student must have a current and original:

1. Florida Certificate of Immunization Form (DH680)
2. Florida School Entry Health Exam (DH3040)
3. Personal Data Form
4. Registration Form
5. Authorization for Medical Treatment
6. Physical Education Form
7. Psychoeducational Evaluation (if applicable)
8. Individual Education Plan (IEP) (if applicable)
9. Copy of Birth Certificate
10. Student Picture
11. Transcript

Florida state law requires that original immunization and health records must be complete and filed with the school prior to the first day of school. No student will be permitted to attend school until these records are received and reviewed.

K-12 Scholarship Programs

The state of Florida provides a variety of school choice options for parents, including several scholarship programs. Atlantis Academy is proud to accept these scholarships to allow parents choice in selecting the right school for the child.

Florida Tax Credit Scholarships: To expand educational opportunities for children of families that have limited financial resources and to enable children in this state to achieve a greater level of excellence in their education, the Florida Legislature created the Florida Tax Credit Scholarship Program in 2001. The law provides for state tax credits for contributions to nonprofit scholarship funding organizations, (SFOs). The SFOs then award scholarships to eligible children of low-income families. For more information, please visit: <http://www.fl DOE.org/schools/school-choice/k-12-scholarship-programs/ftc/>

McKay Scholarships: Florida's school choice programs allow parents to choose the best educational setting—public or private—for their child. The McKay Scholarship Program for Students with Disabilities provided over 31,000 Florida students with special needs the opportunity to attend a participating private school during the 2016-17 school year. For more information on the McKay Scholarship Program, please visit: <http://www.fl DOE.org/schools/school-choice/k-12-scholarship-programs/mckay/>

Gardiner Scholarship: The Gardiner Scholarship Program provides eligible students a scholarship that can be used to purchase approved services or products in order to design a customized educational program for the student. Scholarships can be used for specialized services such as speech or occupational therapy, instructional materials, tuition at an eligible private school, contributions to a college prepaid account and more. The program is directly administered by state-approved nonprofit scholarship funding organizations. For more information, please visit: <http://www.fl DOE.org/schools/school-choice/k-12-scholarship-programs/gardiner/>

Hope Scholarship Program: Beginning with the 2018-2019 school year, a student enrolled in a Florida public school in kindergarten through grade 12 who has been subjected to an incident of battery; harassment; hazing; bullying; kidnapping; physical attack; robbery; sexual offenses, harassment, assault, or battery; threat or intimidation; or fighting at school the opportunity to transfer to another public school with capacity or enroll in an approved private school under the Hope Scholarship. For more information, please visit: <http://www.fl DOE.org/schools/school-choice/k-12-scholarship-programs/hope/>

If you have questions about the various scholarships or need assistance navigating the K-12 Scholarship Programs, please contact your School Director.



Program Description



Atlantis Academy provides a comprehensive educational program for students in grades kindergarten through grade twelve and above (age 22) tailored to meet the unique learning needs of each individual student. Students participate in a comprehensive assessment and monitoring plan that is designed to identify the appropriate levels of instruction and intervention that they will require to ensure progress and promote increased skill acquisition. Each student follows a personalized academic program that is aligned to the Florida Standards or the Florida Standards Access Points. Upon enrollment, students complete a reading and math assessment that is used to plan and deliver instruction and to determine intervention needs. These assessments are re-administered two to three times during the school year to measure progress and to guide decision making. The instructional program provides the academic supports students need to progress on grade-level learning standards to the maximum extent appropriate.

Additionally, students are provided the behavioral support they need to reduce maladaptive behaviors, which may inhibit learning and develop replacement behaviors to facilitate the students' attainment of success. Atlantis Academy is committed to using the principles of Applied Behavior Analysis to design school, classroom, and individual behavior support systems.

Teaching and Learning

Atlantis Academy is committed to providing evidence-based curriculum and instruction to the students we serve. The curriculum aligns with the Florida Standards or Florida Standards Access Points. Our curriculum and instructional practices are designed to prepare our students for post-secondary options, including college and careers.

The following outlines Atlantis Academy's instructional process components:

- **Define.** Teachers use a variety of formative and summative assessment instruments to measure student progress, define specific academic and behavioral skill deficits, and to inform instruction.
- **Analyze.** Based upon the data, teachers determine which instructional strategies and interventions will have the greatest effect on academic growth and achievement.
- **Instruct.** The evidence-based instruction provided in Atlantis Academy classrooms has been demonstrated to be effective through scientific research. These instructional practices and interventions are designed to increase the rigor and relevance of the student's educational program and to accelerate learning.
- **Monitor.** Classroom performance of all students is monitored daily. This allows teachers to identify those learners who need more complexity in daily work or who are not meeting benchmarks or responding to interventions. Teachers then adjust their instruction accordingly. Student data is analyzed by professional learning communities to determine the effectiveness of

the intervention and to make modifications, as needed, to ensure student growth and achievement.

An important component of our instructional approach is the use of research-based curriculum aligned with Florida Standards to provide a common set of expectations for what students will know and be able to do at the end of a grade for each subject area. Florida Standards are rooted in the knowledge and skills students need to succeed in their postsecondary studies and/or careers.



In addition to ensuring all students are making progress on the Florida Standards, Atlantis Academy utilizes Direct Instruction curriculum primarily for students who require intensive intervention in the areas of reading, writing and math which includes Corrective Reading, Corrective Math, Expressive Writing, and Essentials for Writing. Direct Instruction uses rapid pacing and choral group responses, interspersed with individual students having turns throughout the lesson. This rigorously developed, highly scripted method provides fast-paced and constant interaction between the teacher and students. Accelerated instruction has been proven effective, with students learning more within a shorter period. Atlantis Academy also provides a technology-rich environment to enhance teacher-led instruction and, based on student need, utilizes several research-based curriculum platforms to supplement instruction.

Refer to Attachment 1 – Research-Based Curriculum Platforms

Behavior Support Continuum of Services

Atlantis Academy utilizes the Positive Behavior Interventions and Supports (PBIS) framework for delivering school-wide, classroom, and individual behavior supports.

The primary components of PBIS at Atlantis Academy include:

- A continuum of procedures intended for all students, staff, and settings in all school environments.
- A common approach to behavior intervention.
- A clear set of positive behavior expectations.
- Procedures for teaching expected, alternative, and replacement behaviors.
- Implementation of reinforcement systems.
- Procedures for utilizing mild consequences for problem behavior.
- Effective procedures for promoting student engagement.
- Procedures for ongoing analysis of student behavior.

Atlantis Academy is committed to assisting students in becoming more effective managers of their own behavior. As such, Atlantis Academy ensures a highly structured classroom management system with an emphasis on social skills instruction, social reinforcement, group contingencies, and individual behavior plans as needed.

Affective Education/Social Skills Instruction



To successfully prepare students with disabilities for post-secondary options, it is imperative that students acquire social skills in addition to content learning. Social skills are the foundation of acceptable and appropriate behaviors in school and in society. Social skills instruction is incorporated into all aspects of the school day utilizing evidence-based curriculum and instruction, including small group discussion, role playing activities, and embedding skills training into academic instruction. Additional focus is placed on teaching students problem-solving skills and strategies to prevent and respond to bullying.

Refer to Attachment 1 – Research-Based Curriculum Platforms

Progress Monitoring and Assessment

Atlantis Academy students participate in a multilayered and multifaceted assessment plan. Assessments are conducted throughout the school year for the purposes of screening, benchmarking, measuring student growth, progress monitoring, and instructional planning. Students receive a course of study which allows access to appropriate course content and addresses behavioral needs.

Atlantis Academy uses progress monitoring systems to (1) guide instructional decisions; (2) determine a student’s current level of educational and behavior performance; (3) measure and report student progress towards goals; and (4) communicate progress to parents and other stakeholders. Progress monitoring allows Atlantis Academy teachers to make necessary changes to instruction to meet our established goals. Depending on the skill level of the student, assessments will vary. The chart below outlines the assessment timeline.

Timing	Assessment	Assessment Window	Description
Annual / 3-4 times per year	STAR Assessment	Fall, Winter, Spring	Formative assessment in reading and math conducted at least three times per year
	Surveys	February through April	Parent, Staff, and Student survey to provide a qualitative evaluation of the program.
Quarterly	Report Cards; Progress Reports	Aligns with the reporting periods of the school calendar	Reporting student progress or grades earned at quarterly intervals.
Monthly	Fluency assessments	Monthly	Monthly fluency assessments in reading, math, and writing.
Daily/Weekly	CBMs within the lesson; Point/Level system; BIP target behaviors	Daily/weekly	Probes, program monitoring system in the curriculum, Progress monitoring

Class Assignment

Many factors are considered in placing students including, but not limited to, chronological age, grade level, reading level, preferred learning style, personality, social/emotional factors, abilities and academic standing. Classroom changes are rare but may be considered to ensure students are receiving the most appropriate services.

Homework

Because Atlantis Academy's main purpose is to assist each student in developing his/her academic potential to the fullest, students may receive homework from their teachers and students are encouraged to maintain a Homework Assignment Book at all times. If a child has an excused absence, the parent may call the school before 12:00pm to request homework.

At Atlantis Academy, we believe homework should be designed to help students deepen their understanding of content and practice skills to become faster or more proficient. Our teachers check that students can perform required skills and tasks independently before asking them to complete homework assignments. We believe parents and guardians are our allies when it comes to homework. We understand your constraints, and, when home circumstances present challenges, we will work with each family to consider alternative approaches to support students as they complete homework assignments (e.g., before- or after-school programs, etc.).

Tutoring

Individual and small-group tutoring is available after school for an additional fee. Please contact the front office for availability and current pricing.

Summer Enrichment

The Atlantis Academy Summer Enrichment Program is designed to be an enjoyable, activity-based learning opportunity. The daily schedule will include a morning dedicated to reinforcing basic skills in English Language Arts, Math, and Reading. The afternoons are filled with recreational activities. Grade/Credit recovery is available for high school students. The summer program is available as half days or full days. Please contact the front office for complete details and enrollment information.

Subjects/Curriculum

Elementary (K-5)	Middle (6-8)	High School (9-12)
Language Arts Reading Spelling Math Science Social Studies Electives Spanish	English Language Arts Math Science Social Studies Reading Electives Spanish Physical Education	English Language Arts/ Reading Math Science Social Studies Literature Physical Education Electives

Physical Education	*Certain requirements must be met in order to be promoted to 9 th grade including 3 courses in ELA; 3 in Math; 3 in social studies; 3 in science; and the equivalent of a year-long elective.	*Students must earn required credits in each course in order to earn a diploma.
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Graduation and Grade Promotion Requirements



The expectation is for students enrolled at Atlantis Academy to receive instruction in grade-level academic standards with accommodations and/or modifications as needed. Accommodations and modifications are provided based on individual student need to support the participation of students in the curriculum. Further, all students enrolled in Atlantis Academy participate in the school-wide assessment

and accountability system. Atlantis Academy provides instruction in all required course standards in the areas of English Language Arts, Mathematics, Science and Social Studies. Teachers instruct utilizing the instructional plans and a school-wide system of progress monitoring is utilized to support students with identified deficiencies. Student progression is based upon mastering the standards in each course as evidenced by student grades on the student’s report card as well as formative data obtained from progress monitoring and summative data obtained from a student’s performance in the school-wide assessment program.

Alternate achievement standards (commonly referred to as Access Points) reflect the essence or core intent of the standards that apply to all students in the same grade level but at reduced levels of complexity. Alternate achievement standards are academic expectations created specifically for students with significant cognitive disabilities. Students eligible for alternate achievement standards (AAS) participate in a modified curriculum and assessment system. When considering grade placement of students receiving instruction on AAS’, the school will consider progress monitoring data, mastery of individual goals, and other student performance measures based on AAS’ to determine whether or not the student should be promoted or retained.

High School students must have the following credits to be promoted to the next grade:

- 9th to 10th grade: 5 credits, including 1 English and 1 Math
- 10th to 11th grade: 11 credits, including 2 English, 2 Math (Algebra 1) and 1 social studies
- 11th to 12th grade: 17 credits, including 3 English, 3 Math and 2 social studies

Requirements for Graduation:

The majority of students who graduate from Atlantis Academies earn a Standard High School Diploma. A team, which includes the parent and student, determines which high school graduation option is most appropriate, using postsecondary education and career goals of the student to guide the decision. The diploma decision may be revisited at any time, and students may move between options. A student may be awarded a standard high school diploma if they meet the requirements as outlined in the Diploma Evaluation Form.

Excessive absences, unexcused absences, incomplete/failed assignments, or nonproductive behavior in the classroom may impact the number of credits a student earns at the end of each semester. Parents/guardians will be notified in writing should the student be at risk of not earning full credit for one or more of the reasons listed above. The notification shall include steps the students can take to resolve or improve the earning of credits.

Atlantis Academy offers three diploma pathways:

1. Standard High School Diploma
2. Standard High School Diploma via Alternate Achievement Standards (AAS)
3. Certificate of Completion

Students receiving a Standard High School Diploma from Atlantis Academy must meet the following requirements:

Subject	Credits	Description
English/Language Arts	4	ELA 9, ELA 10, ELA 11, ELA 12
Mathematics	4	Algebra 1, Algebra 1a, Algebra 1b, Geometry, Algebra 2, Elective
Science	3	Biology, Physical Science, Science Elective
Social Studies	3	U.S. History, Government, World History, Economics
Physical Education	1	Physical Education
Life Management/Health	0.5	Life Management/Health
Electives	8.5	Electives
Total	24	

Additionally, forty (40) community service hours are required to graduate. It is recommended that students pace themselves by doing 10 hours per year.

Students receiving a Standard High School Diploma via Alternate Achievement Standards must meet the following requirements:

Subject	Credits	Description
Access English/Language Arts	4	ELA 9, ELA 10, ELA 11, ELA 12
Access Mathematics	4	Algebra 1, Algebra 1a, Algebra 1b, Geometry, Algebra 2, Elective
Access Science	3	Biology, Physical Science, Science Elective
Access Social Studies	3	U.S. History, Government, World History, Economics
Physical Education	1	Physical Education
Life Management/Health	0.5	Life Management/Health
Electives	8.5	Electives
Total	24	

Certificate of Completion: In order to receive a standard diploma, a student must satisfy the school graduation requirements as prescribed above. If, at the time of graduation, the student does not meet all graduation requirements, he/she will receive a certificate of completion in lieu of a diploma. A certificate of completion certifies that a student attended high school but did not meet all graduation requirements to earn a diploma. A student who has received a certificate of completion who subsequently meets the requirements for a standard high school diploma or a standard diploma via alternate achievement standards shall be awarded a diploma whenever the requirements are completed. Any student who receives a certificate of completion may elect to remain in school until age 22 and receive instruction to remedy his or her identified deficiencies. In order to participate in the graduation ceremony, seniors must have earned all of the required credits.

Considerations: The decision for a student to participate in alternate achievement standards is made by a team to include the School’s Director, the child’s teacher, the child’s parent, and the student when appropriate. The following questions should be considered when making this decision:

1. Is the student unable to master the general grade-level academic standards, even with appropriate accommodations?
2. Is the student’s demonstrated cognitive ability the primary reason for the inability to master these standards?
3. Is the student participating in a modified or functional curriculum based upon alternate achievement standards for all academic areas?
4. Does the student require extensive direct instruction in functional academics, vocational competencies as well as domestic, community living, and leisure activities?
5. Does the student have deficits in adaptive behavior, as demonstrated by the inability to function in everyday living skills?

The diploma decision can be revisited at any time and students may move between diploma options. Courses that provide instruction in alternate achievement standards are setting neutral. A student may be enrolled in a AAS course but receive instruction in a traditional class.

Senior Activities and Requirements

All students entering the 12th grade will be assessed a fee in the month of January to cover the cost of graduation and other senior-related activities. Specific details and dates/times will be provided. Please refer to the current year's tuition document for current fees.

Grade and Progress Reporting

Academic grades are based on the quality of assigned work accurately completed and the general progress of completion towards the established course of study. Students may earn an incomplete grade or partial credit when work during the reporting period has not been completed. Students may be allowed to complete an incomplete course during the next reporting period if it is within the approved timeframe.

Atlantis Academy informs parents and students of progress and grades at the end of each reporting period. The reporting periods are listed on the school calendar. Parents/guardians are welcome to request a teacher conference to discuss student progress or concerns at any time throughout the school year.

Grades are given on an A-F scale and are assigned based on individual academic progress. Elementary and middle school students must pass all basic academic courses to be promoted. Failing grades can be made up in an accredited summer school program. Please contact the Director to ensure compliance with state scholarships prior to enrolling in a credit recovery program outside of Atlantis Academy.

A =	90-100%
B=	80-89%
C=	70-79%
D=	60-69%
F=	<60%
I=	Incomplete (A grade of "I" will be changed to an "F" if the required classwork is not completed within the pre-approved timeframe).

Standardized Achievement Testing

The major purpose of standardized testing is for the measurement of student achievement in comparison to local, state, and national standards. Atlantis Academy administers Renaissance Learning's STAR assessment for all students to ascertain present levels of academic performance and to evaluate specific areas of strengths and weaknesses for individual students and classes. The STAR assessment is administered three to four times per year. Parents who desire the assistance of the staff to interpret test scores are invited to make appointments with teachers and/or administration to clarify the results and the purpose of the tests. Assessment results will be shared with the Florida Department of Education, if required, for scholarship acceptance.

Tuition

Parents are responsible to pay tuition as per the Tuition Agreement and the payment is due consistent with the contract. Student enrollment and attendance may be suspended for delinquent accounts. Students with outstanding account balances will not be permitted to purchase supplemental services such as, After Care or Before Care, or participate in extracurricular activities. Student records will only be released when their account is paid in full and all financial obligations are met. Graduating seniors may not be allowed to participate in Senior activities, including Graduation, unless the account is brought up to date. Seriously delinquent accounts will be forwarded to a third party for collection efforts. Please note, student records will not be forwarded or provided to parents or transfer schools until all account balances have been satisfied. This includes high school transcripts, report cards, and any other documentation included in the student file.

Campus Policies and Procedures

Closed Campus

Atlantis Academy is a closed campus. Students may not leave the school grounds without an adult staff member or parent/guardian. Off campus field trips are provided with staff supervision and parental/caregiver permission. If a student leaves campus without permission, a safety check is required before any student will be permitted back on campus within the same school day. This protocol is to ensure the safety of all staff and students on campus.

Visiting the School

Visitors to Atlantis Academy must report to the front office. All classroom visitors must have prior approval before entering a classroom. Atlantis Academy prohibits recording devices in the classrooms to ensure the confidentiality of all students within the class.

If your child forgets his lunch, needs a change of clothes, or other items brought to him/her during school hours, it should be labeled and left in the front office. School staff will deliver the items to the student.

Field Trips and Outings

Students will have the opportunity to attend various fieldtrips and outings during the school year. These fieldtrips will include educational, vocational, and recreational activities to enrich the students' learning experiences. Parents are informed in advance of upcoming field trips and we may occasionally request parent volunteers to assist in a successful outing. An additional fee may be charged to cover any additional costs for a student or parent to attend a field trip.

Lunch

Students may bring a lunch from home or purchase lunch through the school lunch program. Students are not permitted to prepare lunches in a microwave or oven. If your child does not have a lunch, the school will provide a lunch, if available, and the account will be charged a lunch fee. Please refer to the menu for lunch choices and prices. All lunch orders must be placed by Friday for the following week. Please plan ahead as lunch orders will not be accepted for the same day.

Grievances

Students who wish to discuss any concerns must first contact the classroom teacher and attempt to resolve the issue. If the student's concerns are not resolved, an appointment with an administrator may be made in the front office. Similarly, parents may contact the front office to schedule a parent-teacher conference. We ask that parents refrain from attempting to engage teachers in discussion about their students during morning drop-off and/or afternoon pick-up. Student supervision is our primary focus during these times and the setting is not conducive to a meaningful discussion about student progress. If a parent still has a concern after meeting with the teacher, please contact the front office to schedule an appointment with an administrator.

Traffic Loop

Please follow the designated drop-off/pick-up loop in the parking lot. We experience a lot of traffic and visitors in the parking lot during arrival and dismissal. When you arrive to pick up your child, please remain in your car and your child will be dismissed to you. Do not park in the parking lot if you are only picking up your child. Many meetings and parent conferences are scheduled at this time of day and we need to reserve our limited parking for those parents that need to be in the building. During dismissal, the sidewalks and general areas in front of the building are reserved for staff and students only. Please do not block traffic or pass cars in the traffic loop unless directed by staff.

Bicycles

Bicycles are permitted if operated responsibly to and from campus. They are to be used for transportation only and must be locked to the stand in front of the school or designated area. Students are to walk the bicycle off school property before riding. Riding a bicycle to school is a privilege and will be revoked for reckless, careless, or inappropriate riding.

Student Drivers

Students with a valid driver's license are permitted to drive to and from school. Student drivers must have a current permission form signed by their parent/guardian on file with Atlantis Academy. Driving on campus is a privilege and will be revoked for reckless, careless, or inappropriate action by the student driver. Student drivers are not permitted to drive other students home from school without written permission from the student's parent/guardian.

Extracurricular Activities

Extracurricular activities are available after school including intramural sports, tutoring, yearbook committee, student government, senior class committee, and community service opportunities. The club choices offered will vary from school year to school year based on student interest and demand. Please contact the front office for more details.



Release of Student Information

Atlantis Academy protects student privacy and maintains strict confidentiality of all protected student information and records in accordance with federal and state rules and regulations. Written consent is required before student information can be shared with individuals outside of Atlantis Academy. Federal law allows for the waiver of written parent/guardian consent in release of information only under very specific conditions including (FERPA 99.31):

- To teachers, educators, school personnel with legitimate educational interests.
- To officials of another school/school system where a student seeks to enroll.
- To accrediting organizations to carry out accrediting functions.
- To parents/guardians of dependent students.
- To comply with judicial order or lawfully issued subpoena.
- To appropriate parties in a health or safety emergency.

Information concerning Atlantis Academy students, both verbal or written, is not shared outside the school without written consent except as required by law. A record of all approved transfers of information is kept in the students' cumulative file. This transfer of information is limited to documents in the cumulative file.

Inspection of Student Records

Student cumulative files are stored in locked file cabinets in the school office. Atlantis Academy will not make these student records available, nor disclose any confidential information regarding the student, to any individual or agency other than the parent/guardian with educational rights and appropriate Atlantis Academy representatives without a signed release from the parent/guardian, except as provided by law. All personnel with access to student files must sign the Confidentiality Agreement.

The student file generally includes the following documents:

- Copies of report cards and interim reports from Atlantis Academy and other schools attended if provided to Atlantis Academy.
- Standardized achievement test scores.
- Medical reports regarding special needs and medication forms.
- Psychological and other screening reports.
- IEPs received from previous schools attended.

- Registration forms
- Release forms
- Other documentation as necessary

Student files will be retained in our office for a period of three years from the date of withdrawal from Atlantis Academy. Please do not provide original evaluations, IEP's, etc., as the office will not maintain these in the file following a student's withdrawal from Atlantis Academy. It is the responsibility of the parent to ensure records are requested by the receiving school. High School Transcripts (grades only) will be maintained indefinitely, however students are reminded that Atlantis Academy will mail up to three official transcripts to institutions of higher learning, military, potential employers, etc. at no charge. Any transcripts request beyond the first three must be accompanied by a payment of \$10.00 per transcript. All requests must be in writing and signed by the student if the student has reached his/her eighteenth (18th) birthday, otherwise the parent or legal guardian must sign a "request for transcript" form.

High school students are encouraged to request copies of their transcripts immediately upon completion of their 12th grade year or immediately upon withdrawal from Atlantis Academy. All other records request must be accompanied by a payment of \$10.00 per transcript.

Please note that all financial commitments to the school must be current before parents can receive copies of the records or have transcripts released to other schools/agencies.

Civil Rights

Atlantis Academy complies with the Civil Rights Law passed by Congress. The following nondiscriminatory provision protects the right to equal opportunity at Atlantis Academy.

Atlantis Academy does not discriminate on the basis of race, color, national origin, gender, disability, sexual orientation, marital status, or religion in any of its policies, practices or procedures. This nondiscrimination policy complies with the requirements of Titles VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Individuals with Disabilities Education Act (IDEA), the American with Disabilities Act (ADA) and other Federal and State laws. Coverage applies to both admission and access to, and treatment and employment in, Atlantis Academy programs and activities, including vocational education. The lack of English language skills will not be a barrier to admission and participation in the vocational education or any other Atlantis Academy program.

Students, parents/guardians, or any other individuals having questions or concerns regarding Atlantis Academy's non-discrimination policy or the filing of discrimination complaints should contact the School Director. Discrimination complaints should be sent in writing to the School Director.

Invitations/Parties

We ask that parents use discretion when hosting after-school parties. In order to avoid hurt feelings, please invite all classmates if invitations are distributed in school. We are happy to help you celebrate your child's birthday in school, but we ask that you consult with the teacher to plan for a special treat/activity.

Telephone

The school telephone is to be used by children for emergency purposes only, with permission from the school office. Use of personal cell phones is not permitted unless for educational purposes at the discretion of the teacher. Please refer to the Acceptable Use Policy in this handbook. Students are asked to come to the office and request use of the school landline.

School Hours and Attendance

The Atlantis Academy calendar is included at the front of this handbook. Dates of all holidays and staff development days are listed. Regular attendance is critical for successful academic progress. Additionally, regular school attendance facilitates continuity in the education program and allows high school students to earn credits toward high school graduation.

If your child is going to be absent from school, parents/guardians are expected to notify the Atlantis Academy office at least one hour before the start of the school day explaining the reason and length of time the child will be absent. Parents/guardians must submit written documentation for any absence not verified by phone. Absences for trips or family vacations are discouraged; however, may be accommodated if the School Director has been notified, in writing, one week prior to the absence. The school reserves the right to request a parent conference to discuss the student's retention or progress if absences become excessive.

Compulsory School Attendance: Florida Law (Section 1003.21, Florida Statutes) states that all children who are either six years of age, who will be six years old by February 1 of any school year, or who are older than six years of age but who have not attained the age of 16 years, must attend school regularly during the entire school term. When a student reaches 16 years of age he/she is no longer required to attend school if he/she files the required formal declaration of intent to terminate school enrollment with the school district and the declaration is signed by the parent. The declaration must acknowledge that leaving school will likely reduce the student's earning potential. The school district is required to notify the child's parent or legal guardian that the student has filed a declaration of intent to leave school.

Truancy: Florida law defines "habitual truant" as a student who has 15 or more unexcused absences within 90 calendar days with or without the knowledge or consent of the student's parent or guardian, and who is subject to compulsory school attendance.

Driver License/School Attendance Program: Florida law (Section 1003.27, Florida Statutes) requires each school principal or designee to notify the district school board of each minor student accumulating 15 unexcused absences in a period of 90 calendar days or who drops out of school. The district superintendent must provide the names and identifying information of these students to the Department of Highway Safety and Motor Vehicles (DHSMV). The DHSMV may not issue a driver's license or learner's permit, or may suspend the driving privileges of any reported student until the student has satisfied regular school attendance requirements as outlined in Section 322.091, Florida Statutes.

Absences are classified into two categories, excused and unexcused. Excused absences are absences that can be made up with the completion of schoolwork. Excused absences will only be excused for:

- Illness
- Medical, dental, or mental health appointments that cannot be scheduled outside of school hours
- Jury duty
- Funeral
- Appearance in court
- Religious holiday

Children who have a communicable disease or condition are required to bring a note of clearance from their physician when returning to school. If a student misses three or more consecutive days, a note from a physician is required upon return. The student has one day to make up the work for each day absent, not including the day of return, unless unusual circumstances indicate an extension be granted. Work assigned prior to the absence is due on the day of return.

Unexcused absences are absences that are not authorized and may include but are not limited to, choosing not to attend, oversleeping, car problems, and leaving school without permission. For unexcused absences, a grade of "0" is given for any test or assignment missed. Students receiving an out of school suspension will receive a "0" for all tests and assignments during the suspension period.

Parents/guardians will receive written notification if a student's progress and/or credit status is jeopardized due to excessive absences.

Each of the state scholarship programs (i.e., McKay, Gardiner, Tax Credit, and Hope Scholarships) have specific requirements related to student attendance. It is important for families and students to be familiar with the scholarship attendance requirements to ensure continued funding. Loss of funding due to attendance may result in the student not being able to continue their education at Atlantis Academy. Information regarding scholarship attendance requirements may be found at www.floridaschoolchoice.org.

Tardiness

Prompt arrival in the morning is essential to school success. This not only allows your child to participate fully in the school program, but also helps to prevent disruption of the class by late-arriving students. Tardy is defined as not being in the classroom when the late bell rings. Students who arrive at school late will be issued a tardy pass from the front office. All tardies are considered unexcused unless a note from a physician is provided.

Leaving Early for Illness: Determining whether a child is too ill to remain in school is often a judgment call by school personnel. If a student complains of not feeling well and his/her temperature is 100 degrees or higher, he/she will be sent home as soon as proper arrangements can be made. Students can also be excluded from school for the following conditions: chicken pox, measles, mumps, pink eye, suspicious rashes, vomiting, skin eruptions (e.g, ringworm), or any other contagious condition which would pose a health risk to the school community. Students may not return to school until they bring in a doctor's

release or until all evidence of the contagion is gone for at least 24 hours. In addition, Atlantis Academy will follow any recommendations or requirements from federal, state, and/or local health agencies regarding acute management of potential health outbreaks. Please keep your child home if you suspect they are ill and may be contagious.

Picking up Your Student Before Dismissal: If your student needs to be taken out of class early, please call the campus and/or send a note stating the time and reason you will be taking your student out of class. Be sure to indicate who will be picking up the student. If it is someone other than the parent/guardian, ensure the person picking up your student is listed on the emergency demographic sheet. For the protection of our students, anyone coming into the building to pick up a student must report to the front office and present valid identification. Only persons who have been authorized in writing by the parent/guardian will be permitted to pick up a student from school.

Student Arrival/Dismissal

Upper Team: 8:00am to 2:15pm
 Spectrum Team: 8:30am to 2:30pm
 Elementary Team: 8:45am to 3:00pm

Students must be picked up from supervised areas only. For the Upper Team this is the area in the southern part of the campus, known as the “Landing”. For Elementary and Spectrum Teams the pick up area is the North side of the campus beside the office in the screened enclosure. Please do not drop off or pick up students on 107th Avenue.

Students remaining 15 minutes after their designated dismissal time will report to the After-Care program and student accounts will be charged accordingly. Please contact the front office for current rates for the After-Care program. All students are to remain on the school grounds and under direct supervision of school staff at all times during the school day unless given express permission from school staff. Students who desire to drive or walk home from school must have written parent/guardian permission.

Emergency School Closings

Atlantis Academy will follow the local School District for emergency closures or delayed openings due to inclement weather:

Campus	Local District	Emergency Website
Coral Springs	Broward County Public Schools	https://www.browardschools.com/Storm-Resource-Center
Miami and Miami LIFE	Miami-Dade County Public Schools	http://storms.dadeschools.net/
Palm Beach	Palm Beach County Public Schools	https://www.palmbeachschools.org/parents#

Generally, Atlantis Academy will reopen when the School District reopens. However, depending on the severity of the damage incurred during a storm, Atlantis Academy may reopen sooner or later than the local school district.

Acceptable Use Policy

Atlantis Academy fully expects that all members of the school community will use the computer systems in a responsible, appropriate, and legal manner. The following are the general expectations for computer/electronic use.

1. The school's Internet connection should be used only for research or information gathering that is directly related to academic assignments or extracurricular projects supervised by the school faculty.
2. During school hours, game playing, listening to music, and watching videos on school computers are not permitted activities unless they are authorized by a teacher and directly related to a school assignment or activity.
3. E-mail (or any other computer communication) should be used only for academic, legitimate, and responsible communication between students, faculty, and individuals involved in the research process. Rude, abusive, threatening, or otherwise inappropriate language is not permitted.
4. Students may access only those files belonging to them or which they are certain they have permission to use.
5. Files stored within the school computer systems should be limited to those relating to formal school courses or activities. Games, commercial software, or graphic files that are not for a school project or formal activity may not be stored on the school computer systems.
6. If the user makes changes to the system software or settings, future access to the computer system will be denied.
7. Generally, Students are not permitted to bring their own personal laptops and equipment from home. However, parents may make a request to the School Director for permission for unique circumstances.
8. Cell phones are permitted but must be turned off and placed in their bookbag, purse, pocket (out of sight) unless used for educational purposes under the direction of the teacher.

The school's computers are an important learning tool and are for educational purposes only. In order to use the school's computers, you must be willing to accept the following responsibilities.

- Students will not bring food or drinks in to the computer lab.
- Students will treat the computer with care by not defacing it or using excessive force on any part of the machine.
- Students will not load software from CDs, USB, or the Internet onto the computer without the direction of a school employee.
- Students will not give personal information when using the Internet.
- Repair costs from abuse or neglect are the student's and parent's responsibility.

- The use of the network is a privilege and may be taken away for violation of policy or regulations. As a user of the Internet, students may be allowed access to other networks. Each network may have its own set of policies and procedures. Students will abide by the policies and procedures of these other networks.
- Students will respect all copyright and license agreements.
- Students will cite all quotes, references, and sources.
- Students will only remain on the system long enough to access needed information.
- Students will apply the same privacy, ethical and educational considerations utilized in other forms of communication.

Students will be able to access the Internet at school. Individual student accounts and electronic mail addresses may be issued to students. Use of personal email accounts is prohibited. Access to personal and networking sites such as Instagram, Facebook, snapchat, or Twitter is prohibited.

Medication

Parents/guardians of students who take medication at Atlantis Academy are requested to follow these guidelines:

1. Provide the school with a written authorization form from the physician (consent form available from your school). Parents/guardians must come to school and administer the medication themselves until the school receives a completed copy of this form.
2. Provide written permission for school staff to dispense medication.
3. Give the medication to a staff member (e.g., receptionist). Students are not to transport their own medication. Always send all medications in the pharmacy-made bottle or bubble pack, clearly marked with type, amount, and administration times of the medication.
4. Supply the school with a copy of the prescribing doctor's orders when any change in type, amount or administration time occurs.
5. Quickly refill the prescription when notified that medication supply is running low.
6. Monitor that your child is consistently taking medication prescribed outside of school hours.

Parents/guardians are asked to inform Atlantis Academy of any changes in their child's general health and/or physical limitations. This information is helpful to the school staff that work with your student.

Atlantis Academy prohibits any school from administering medication unless:

- Prescribed by a physician and in the original labeled container
- An authorization form is on file signed by the parent/guardian
- Over the counter medications must have an authorization form on file
- All forms must be signed by a physician

Student Dress Code

Proper attire and grooming are an important part of social development and help to promote a positive educational environment. Students' uniforms and physical wellness should reflect neatness, cleanliness and self-respect so that the school is a place in which to promote learning and character development. Additionally, it is essential that the student's clothing does not distract from the educational program or create a hazard to the safety of any student.

Each student enrolled at Atlantis Academy is required to wear a school uniform. Please purchase only the approved items so that your child will be dressed according to school policies. All students are expected to be in full uniform the first day of school and each day thereafter.

Please note, if your child comes to school dressed in a manner that violates the school's dress code, he/she will not be permitted to attend class. The parent/guardian will be notified and is encouraged to come to the school with the appropriate uniform item for the student.

Girls' wardrobe may include any combination of the following:

- Khaki or navy shorts, slacks, skort, or skirt
- Khaki or navy jumper
- Shirts: collared polo with Atlantis logo (approved colors vary by campus)
- Atlantis Academy pullover or zippered sweatshirt
- P.E. uniform – Atlantis Academy t-shirt and navy athletic shorts
- Sneakers or flat, closed shoes
- Only school logos are permitted on any garment

Boys' wardrobe may include any combination of the following:

- Khaki or navy shorts or slacks
- Shirts: collared polo with logo (approved colors vary by campus)
- Atlantis Academy pullover or zippered sweatshirt
- PE Uniform – Atlantis Academy t-shirt and navy athletic shorts
- Sneakers or flat, closed shoes
- Only school logos are permitted on any garment

A student's appearance should reflect good taste and good judgment.

- Clothing must be clean and neat and in good repair. Clothes with holes or student's writing are not acceptable. Pants must fit so that undergarments remain covered.
- Pants must be fully buttoned or zipped without opening at the closure.

- Footwear is required. Steel-toed boots, flip flops, skate shoes, etc. are not appropriate footwear for school. Students need to bring appropriate shoes for P.E. when sandals or boots are worn to school.
- Hair must be clean and neat.
- Students may not have shirts off or shirts open to reveal a bare chest.
- Appropriate undergarments must be worn and remain covered at all times.
- Skirts, dresses, and pants should be long enough (mid-thigh) or longer to cover undergarments when the student stands, bends or sits. No short-shorts, running shorts or bicycle shorts are permitted. Tights or leggings alone are not permitted.
- Shirts must be long enough to cover the student's midriff and undergarments when standing, sitting, bending or raising hand. Open back style tops are not permitted. Tops should have a high enough neckline and wide enough straps to cover undergarments and not be revealing. Tight shirts and sheer clothing that does not have appropriate coverage underneath are not permitted.
- Pointed students are not allowed on any item of clothing or jewelry. Wallet chains or thick hanging chains are not permitted on any part of the body.
- Headgear of any kind, including but not limited to hoods, hats, scarves, or any other head cover (other than for religious purposes) must be removed upon entrance. No long dangling or hoop earrings may be worn.
- Hats are not allowed in the school building.
- Decorative grills or mouthpieces are not allowed (this does not include braces or mouthpieces prescribed by a dentist or orthodontist).
- The Atlantis Academy dress code prohibits the wearing or displaying symbols that:
 - Express or advocate racial, ethnic, or religious prejudice.
 - Incite students to commit unlawful acts.
 - Are obscene, vulgar, derogatory, or profane.
 - Advertise alcoholic beverages, cigarettes, or drugs.
 - Are sexually suggestive.
 - Are gang-related.
 - Are depicting or implying skulls, death, weapons, or blood.
- All articles of clothing, lunch boxes, backpacks, etc. are to be labeled with the student's name but no other writing is permitted to be on them.
- Pants/shorts are to be worn at the waist.
- Facial hair must be neatly groomed.
- Only closed-toe shoes are permitted.
- Outer garments/coats/sweatshirts must be a solid color.

Please note that the school's Director may establish additional dress regulations. Dress or appearance which distracts to the extent that it negatively affects the educational program will not be allowed. The school's Director or designee has the authority to make decisions about an individual student's attire.

Attachment 1: Research-Based Curriculum Platforms

Atlantis Academy utilizes a number of research-based curricula to deliver its instructional model, which is further enhanced by Atlantis Academy proprietary programs and materials. Atlantis Academy reviews all content resources to ensure alignment and accessibility for a concept or grade level.

Assessment



STAR Enterprise (product of Renaissance Learning): The STAR Math and Reading assessments are a computer based, adaptive assessment that include skills-based test items, in-depth reports for screening, instructional planning, progress monitoring, as well as Core Progress learning progressions. These learning progressions take the Common Core Standards to the next level by going beyond just assessment by providing teachers with specific, actionable information. STAR Enterprise reports show the next instructional steps and the prerequisite skills necessary to develop and deliver the personalized instruction necessary. This allows teachers to bridge assessment and instruction and move students toward meeting the Common Core State Standards.

Monthly Progress Monitoring: Students are assessed on a monthly basis for oral reading fluency, writing fluency and math fluency. These scores are collected, analyzed, and reviewed by professional learning communities to inform instruction.

Content and Intervention



A+ Learning System (a product of American Education Corporation): A+LS™ courseware program offers e-learning instruction for students K-12. It is a robust research- and objective-based program that is aligned to multiple states' standards. In addition to the inherent assessment tools, A+LS™ also offers Lexile measures to further assist instructors in determining an appropriate path of instruction. Basic to advanced level instruction in reading, writing, mathematics, science, social studies, interdisciplinary learning, and life and job skills are available.



Attainment's Core Curriculum Solutions feature rigorous, scientifically-based programs specifically designed for students with moderate–severe intellectual disability or autism. The curricula meet federal guidelines for scientific research and the demanding IDEA accounting requirements. Curricula are based upon systematic instruction with a shared organizational structure. They provide scripted lessons to decrease teacher prep and increase teacher fidelity. The ongoing assessments capture data and document student achievement.



Direct Instruction delivers a learning experience proven to help students become confident learners, including at-risk, ESL, special education, and at-level students. Direct Instruction's purposeful instructional planning provides extensive support as students practice and apply what they have learned in the areas of reading, language arts and math. This promotes high levels of student achievement.



Edmark reading program uses carefully sequenced, highly repetitive word recognition method combined with errorless learning. Focused skill areas are vocabulary, word recognition, comprehension and fluency.



Lexia is a technology-based system of differentiated practice, embedded assessment and targeted instruction, designed as an essential component of every reading curriculum. It provides explicit, systematic, and structured practice on the essential reading skills of phonemic awareness, phonics, fluency, vocabulary, and comprehension. It is the only program to advance foundational reading development for students of all abilities, pre-K through grade 4, and accelerate reading development for at-risk students in grades 4–12.



Odysseyware is designed to meet the needs of 21st Century Learners and address diverse learning styles, by incorporating embedded interactive, multimedia instructional videos, learning games, rich illustrations, and animations. Odysseyware is also fully customizable, allowing teachers to set and adjust unique learning paths tailored to individual student needs and to align with unique state standards and instructional scope and sequences.



Reading Eggs program focuses on a core reading curriculum of phonics and sight words using skills and strategies essential for sustained reading success. It completely supports what children learn at school and will help to improve your child's results at school. With interactive animations, fun games, great songs and lots of rewards, Reading Eggs is a great place to learn to read.



Study Island

Study Island helps students in kindergarten through 12th grade master state-specific, grade-level academic standards in a fun and engaging manner. Study Island provides standards-based instructional, practice, assessment, and productivity tools that improve the performance of educators and students via web-based platforms. Study Island combines rigorous content that is highly customized to specific state standards in math, reading, writing, science, and social studies with interactive features and games that engage students and reinforce and reward learning achievement. Study Island's programs enable educators to track student performance in real-time to address individual learning gaps, while allowing administrators to monitor student progress and measure teacher effectiveness.



TouchMath is a multisensory math program that makes critical math concepts appealing and accessible for students who struggle to understand grade-level content. TouchMath maximizes student potential through its worldwide delivery of hands-on math programs, cultivating success with individuals of all abilities and learning styles.



Unique Learning System[®] is an online, standards-based set of interactive tools specifically designed for students with special needs to access the general curriculum. Unique Learning System provides preschool through transition students with rigorous, standards-based materials specifically designed to meet their instructional needs. Users interact with differentiated, thematic units of study with text to speech, interactive components, hundreds of activities and multiple opportunities to show what they know. Books, lessons & activities are viewable on a variety of hardware platforms, including tablets, whiteboards, and smartboards. Additionally, n2y's proprietary user interface and tools combine with touch technology to encourage engagement and exploration of many types of content.

Math-U-See is designed to teach students specific skills that build as the student progresses. This systematic and cumulative approach uses a definite, logical sequence on concept instruction. Each lesson teaches using multi-sensory tools such as videos, manipulatives, and other resources designed to appeal to any type of learner.

Ascend Math is one of the few math intervention programs to provide a truly individualized study plan for each student. Ascend meets students at their actual level of mastery – identifying skill gaps and tailoring instruction to focus on the most-needed content.

Interactive Science utilizes interactive, visual, and differentiated learning strategies to address the needs of all learners. The hands-on activities are scaffolded for all learners and feature a wide-variety of directed and open ended inquiry labs.

Social Emotional Development

 **Skillstreaming** employs a four-part training approach—modeling, role-playing, performance feedback, and generalization—to teach essential prosocial skills to adolescents.

 **Strong Kids** is a brief and practical social-emotional learning program designed for teaching social and emotional skills, promoting resilience, strengthening assets, and increasing coping skills. It includes the Strong Start curriculum for students in Pre-K through grade 2, Strong Kids curriculum for students in grades 3-8 and the Strong Teens curriculum for students in grades 9-12. This program is aimed at both prevention and early intervention, and has a wide range of applications. Strong Kids may be used effectively with high functioning, typical, at-risk, or emotionally-behaviorally disordered youths in schools and other settings.

STUDENT PARKING PERMISSION

I understand that I may park on school grounds under the following conditions:

- I will drive carefully, obeying all traffic laws and all school rules about driving.
- I understand that I may not drive over 5 miles per hour on school grounds.
- I will enter the north gate and park promptly in the school parking areas.
- I will lock my vehicle and leave it as soon as I park in the assigned location.
- I will **not** return to my vehicle until after dismissal and will leave immediately by the south gate.
- I will **not** permit anyone else to enter my vehicle during school hours and will keep my vehicle locked.
- I will **not** transport any other student without notification and permission from the school, my parents and the other student's parents.
- I will **de-activate** my car alarm while on school grounds.
- I will leave my car keys with my first period teacher during the school day.

I understand that if I do not abide by these regulations, I will receive a verbal warning for the first offense. On the second occurrence, my parents will be notified by letter that I am in jeopardy of losing the privilege of driving on campus. If there is a third offense, I will not be allowed to park on campus.

Student Signature

Date

FL License Number

Vehicle Year/Make/Model

Color

FL Tag Number

Parent Signature

Date

ATLANTIS ACADEMY - MIAMI

Junior/Senior Information

I- Funding Education Beyond High School – Guide to Federal Student Aid

STUDENT AID IN THE WEB www.studentaid.ed.gov

At this U.S. Dept. of Education’s Federal Aid website you can:

- Find detailed information on Federal Student Aid programs; research schools and career choices; learn about the entire federal student aid process, eligibility, and the application process; and access other Federal Student Aid websites and publications online.
- Create a “MyFSA” account, a federal student and personalized folder to help you decide on a career, research schools, and find scholarships. Track your progress in the college planning and application process and access other sources of nonfederal aid.

FAFSA on the Web www.fafsa.gov

To apply for federal student aid online using FAFSA .

MILITARY www.studentaid.ed.gov/military

If you are in the armed forces or have a family member in the service, visit this site to find out more about grants, repayments and forgiveness options.

CONTACT INFORMATION

Federal Student Aid Information Center (FSAIC) – 1-800-4-FED-AID - (1-800-433-3243).

The staff will answer Student Federal Aid questions including:

1. Federal Student Aid Programs.
2. Help completing the FAFSA.
3. General information about your current federal student loan.

STATE HIGHER EDUCATION AGENCIES www.ed.gov/programs/bastmp/SHEA.htm

List of agencies responsible for administering state financial programs.

II- College Entrance Exams

SAT and ACT TESTS

Atlantis Academy Code # 101104

Most colleges and universities will require SAT and/or ACT test results.

- To register for the ACT online: www.actstudent.org
- To register for the SAT online: www.collegeboard.com. For information on modification such as extended time or small group setting, etc., you may contact the College Board at 609-771-7137.

III- Local Resources

BRIGHT FUTURES:

The Florida Bright Futures Scholarship Program has helped more than 500,000 Florida students attend a postsecondary institution. The program offers three levels of scholarship awards – the Florida Academic Scholars award (FAS), the Florida Medallion Scholars award (FMS), and the Florida Gold Seal Vocational Scholars award (GSV).

Florida Bright Futures Scholarship Program

Office of Student Financial Assistance

Florida Department of Education

325 West Gaines Street, Suite 1314

Tallahassee, Florida 32399-0400

Toll-Free 1-888-827-2004 Desk 1-850-245-1898 FAX 1-850-487-1809

Office of Student Financial Assistance website: www.FloridaFinancialAid.org

E-mail: OSFA@fldoe.org

Miami-Dade College Access Dept. <http://www.mdc.edu/kendall/access/>